

**ONTARIO FAMILY STUDIES
HOME ECONOMICS
EDUCATORS' ASSOCIATION**



Association des Educatrices des Sciences
Familiales de l'Ontario

ANNUAL REPORT 2012

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Please note that the Financial Statements are not included in this report. To obtain a copy of the statements, Members may request a copy by contacting the Association's Administrator, Jennifer Rennie P.H.Ec at ofsheea@ofsheea.ca.

**OFSHEEA Board of Directors
2011-2012**

Officers

President	Linda McCulloch
Past President	Laurie Farquharson
Vice President	Vacant
Treasurer	Lorna Lanza
Recording Secretary	Vacant
Regional Director's Representative	Laura McEachern
Directors-at-Large Website	Vacant
Directors-at-Large Future Directions	Roula Hawa
Directors-at-Large Corporate Sponsorship	Vacant

Regional Directors

Eastern	Christena Weatherall
Central East	Alissa Pariselli
Metro Toronto	Jenni Marr
Central West	Susanna Colvin
Western	Laura McEachern
Northern	Annie Dorrell-Nichol

Standing Committee Chairs

Archives	Joanne Mackie/Laurie Farquharson
Awards	Carole Booth/Jane Witte
Conference Co-chairs	Christine Petruszkiewicz/Diane O'Shea
Editorial	Carole Booth
Membership	Vacant
Nominations	Laurie Farquharson
Resolutions	Linda McCulloch
Elementary	Vacant

Ad Hoc Committee Chairs

International Development	Joanne Mackie
Newsletter	Jacky Dieleman
Professional Development	Vacant

REPORTS

President's Report

- Took over duties as President, September 27, 2011.
- Attended Subject/Division Association meeting at the Ministry on behalf of OFSHEEA, October 14, 2011.
- Attended Subject/Division Association meeting at OTF on behalf of OFSHEEA, October 15, 2011.
- Assisted the Past-President, Laurie Farquharson, in conducting OFSHEEA AGM, November 5, 2011.
- Assisted the Past-President, Laurie Farquharson, in conducting the Board meeting, held in Maple, Ontario, November 5-6, 2011.
- Assisted in the submission of a funding proposal to OSSTF, December 2011.
- Prepared a complete mailing list of ALL (Public & Catholic) high schools in Ontario, November 2011 – January 2012.
- Attended Subject/Division Association OTF retreat in Kempenfelt, February 10-11, 2012.
- Participated in Conference Committee conference call, March 22, 2012.
- Participated in Conference Committee conference call, April 25, 2012.
- Prepared for May 5, 2012 Board Meeting
- Attended a session of the York Region Parent Association and advocated the importance of Family Studies courses with respect to the importance of learning relationship skills in order to combat bullying, May 2012.
- Represented OFSHEEA at OFS³HLC meetings, 2011-2012.
- Submitted articles and materials for the IDEAS Newsletter, 2011-2012.
- Made phone calls on behalf of the organization, 2011-2012.
- Forwarded information to the Administrator – to pass on to other board members and members, 2011-2012.

Submitted by Linda McCulloch

Vice President's Report

- Attended OFSHEEA Board Meeting in Mississauga, Ontario on May 14-15, 2011.
- Participated in Board Executive conference call, September 15, 2011.
- Accepted Cory Hogan's resignation as President, September 27, 2011.

Submitted by Linda McCulloch

Past President's Report

- Attended May 14-15, 2011 Board Meeting in Mississauga, Ontario.
- Attended the November Conference and Board Meeting November 5- 6, 2011
- Attended the Ontario Home Economics Association Annual Conference March 24, 2012.
- Executive Conference Call April 3, 2012.
- Liaison with Heather Walters at the Ministry of Education regarding the new curriculum.
- Submitted articles for OFSHEEA Ideas.
- Recruited members for various board positions.

Submitted by Laurie Farquharson

Treasurer's Report

- As of April 30, 2012, the OFSHEEA balance sheet shows assets of **\$57,262.00**. On initial reading this appears very positive, however, we are showing a marked decline in deposits and income from 2011.
- It should be noted that our conference expenses were reduced during the fiscal year 2011-2012 by approximately \$6,000.00, which was our target. We did however, experience a considerable decline in new membership resulting in a loss of revenue of \$3700.00. Loss of membership has had a great effect on our overall financial position and has affected every aspect of our organization.
- Most of our working expenses have been reduced through strategic planning, budgeting, and careful administration. The Ministry Writing budget expense can be seen as perhaps the greatest financial loss, however, this money was held in trust by OFSHEEA to be used specifically for curriculum development by this organization, to be made available to all Ontario Family Studies teachers.
- The year 2012-2013 presents an even more difficult year for OFSHEEA with membership down again, and a general angst over the current teaching situation.

Submitted by Lorna Lanza

Future Directions Report

- Attended the Board of Directors Meeting May 14-15, 2011.
- Exchanged emails with OTF regarding summer workshops registration updates.
- Disseminated OTF summer workshops related information to YRDSB Regional Heads via email and promoted the workshops in YRDSB Regional Heads' meeting.
- Communicated with OTF summer facilitators regarding registration updates, May 2011.
- Exchanged emails with OTF and Diane O'Shea regarding a new Belleville location for Local Foods summer workshop, May 2011.

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- Connected with all facilitators regarding possible amalgamation of workshops to avoid cancelation, June 2011.
 - Encouraged OFSHEEA membership among YRDSB teachers.
 - Promoted OFSHEA conference during YRDSB Regional Heads' meeting.
 - Attended OFSHEEA Fall Conference in November 2011 and helped out in various duties, as needed.
 - Attended Board of Directors meeting November 5-7, 2011.
 - Represented OFSHEEA board at OFS³HLC meeting held in Mississauga, Ontario at Peel Region District School Board on February 24, 2012.
 - Represented OFSHEEA at OFS³HLC meeting in Brantford, Ontario on April 20, 2012.

Submitted by Roula Hawa

Regional Director's Representative Report

- Attended Board of Directors Meeting; May 14-15, 2011.
- Participated in Directors' meeting and reported back to Board.
- Participated in Executive Committee Conference Call Meeting; September, 15 2011.
- Attended Annual Fall Conference 'Plugging into Youth Culture'; November 5, 2011.
- Helped with Conference setup on November 5, 2011.
- Introduced workshop leader at Conference.
- Attended 2011 Board of Directors Meeting; November 5-6, 2011.
- Forwarded necessary emails and information to Regional Directors via email.
- Attended Board of Directors' meeting in Barrie, Ontario on May 23, 2012.
- Participated in Executive Conference Call, April 3, 2012.

Submitted by Laura McEachern

Metro Toronto Regional Director's Report

- Assumed position August, 2011.
- Attended 2011 OFSHEEA Annual Conference "Plugging In to Youth Culture: November 5, 2011 (Maple High School, Maple)" and participated in the following: Exploring and Connecting the New Individuals and Families Classroom, Google Suite Tools in the Classroom, "Creating" - Engaging Social Science Research.
- Attended OFSHEEA Board meetings on November 5-6, 2011 to: assist with the future direction of the organization, create of list of future materials to distribute to members and assist with creation of topics for 2011-2012 OFSHEEA newsletters and learn what is required of a Regional Director.
- Became familiar with requirements of position and sought advice/help when necessary from members of OFSHEEA Board.

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- Spoke with Teacher Candidates about the importance of belonging to OFSHEEA and attending annual conference.
 - Communicated with regional members via email with the intent to distribute information and valuable materials forwarded by Regional Director Representative.
 - Fielded questions from regional members and provided answers, whenever possible.
 - Contributed to newsletters when possible.
 - Attended PD for Social Sciences/Humanities and Family Studies in February, 2012 provided through TDSB Southwest family of schools. Sessions included: World Religions and McGraw-Hill Ryerson's introduction to new textbook and web-based resource for HSP3M.

Submitted by Jenni Marr

Central West Regional Director's Report

- Participated in the May 14-15, 2011 Board of Directors meeting.
- Disseminated OFSHEEA related information to members via email.
- Read emails related to OFSHEEA and responded as necessary.
- Attended November 5, 2011 Annual Fall Conference and looked after selling resources.
- Attended November. 5-6, 2011 Board of Directors meeting.
- Updated Central West membership contact list and sent out a welcome e-mail.
- Created a Google Doc for compiling an annotated bibliography of resources for courses to be used when the new curriculum is released.
- Added other board members to the Google Doc and explained the process for adding resources.
- Submitted resources to the Google Doc.
- Addressed members concerns and questions.
- Included OFSHEEA related information at Subject Association meetings within the WRDSB.
- Contacted several department heads and Family Studies teachers within my region to promote OFSHEEA membership.
- Contributed articles for IDEAS Newsletters regularly.
- Prepared and submitted a proposal for a presentation at the November 2012 conference.

Submitted by Susanna Colvin

Central East Regional Director's Report

- Actively promoted OFSHEEA membership and attendance to OFSHEEA conference through York University's Concurrent Education programs.
- Frequently forwarded new/relevant articles via email to all members in Central East region.

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- Answered questions in a regional forum, forwarding all inquires and responses to all members in region.
 - Updated central east member contacts upon request.
Suggested potential workshop ideas for the OFSHEEA Conference 2012.
 - Planning for OFSHEEA 2012 Conference (will be running workshop for 1st Year Family Studies Teachers).

Submitted by Alissa Pariselli

Eastern Regional Directors's Report

Submitted by Christena Weatherall

Western Regional Director's Report

- Attended Board of Directors Meeting; May 14-15, 2011.
- Attended Annual Fall Conference 'Plugged into Youth Culture'; November 5, 2011.
- Helped with Conference setup of November 5, 2011.
- Introduced workshop leader at Conference.
- Attended November 5-6, 2011 Board of Directors Meeting.
- Brainstormed with Jackie Dielman for newsletter topics.
- Disseminated OFSHEEA information to Western Regional members via email.
- Contributed to OFSHEEA Newsletters with articles and lesson plans.
- Fielded questions from Western regional members via email.

Submitted by Laura McEachern

Northern Regional Director's Report

- Participated in the May, 2011 Board of Directors meeting.
- Attended Annual Fall Conference, November 5, 2011.
- Helped with Conference setup evening before conference.
- Introduced workshop leader at Conference.
- Attended November 5-6, 2011 Board of Directors Meeting following Conference.
- Connected with the Northern OFSHEEA members and shared information by email.
- Conferenced via phone and email with other Board Directors.

Submitted by Annie Dorrell-Nichol

Awards Report

- Awards were distributed at the November 2011 Conference

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- Diane O'Shea was awarded the Adelaide Hoodless Award and Lauren Coles the OFSHEEA Scholarship.
 - There were no award submissions for 2012.

Archives Report

- Liaised with Joanne Mackie regarding the Archive information.

Submitted by Laurie Farquharson

Conference Committee Report

- Participated in the May 14-15, 2011 Board of Directors meeting.
- Planned the 2011 OFSHEEA Conference.
- Chaired 2011 Conference Committee meetings.
- Attended OFSHEEA Conference, Saturday November 4, 2011.
- Chaired 2012 Conference Committee meetings.

Submitted by Christine Petruszkiewicz

Editorial Report

- Attended the Annual Fall Conference on November 5, 2011.
- Attended the Board of Directors Meeting November 5-6, 2011.
- Edited letters, official responses and other items of business for the president, secretary, directors-at-large, conference committee, awards committee and other members of the OFSHEEA Board of Directors.
- Worked with committees, which assisted in the editing of materials that were produced by OFSHEEA.

Submitted by Carole Booth

International Development

- In February 2012 I attended the IFHE Annual General Meeting in Bonn Germany near the international office. Shirley Jones and I reported on our activities to prepare for the 2014 Council at Brescia University College in London Ontario. The AGM symposium addressed healthy and sustainable lifestyles. Dr. Uschi Eid urged us to become politically active to promote such sustainability. Dr. Eid, a German home economist, is vice chair of a UN advisory board on water and sanitation.
- The main 2012 IFHE event was the XXII Congress in Melbourne Australia where 700 from 50 countries gathered to hear the latest research, exchange information, and enjoy the social events. Global Well-being was the theme. Dr. Vandana Shiva's keynote stimulated conversation to address the global crisis of poverty,

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- hunger and finance from the Home Economics point of view. It was difficult to choose which topics to hear from 400 presenters of research results, projects and educational activities. A pre congress Home Economics tour in Hong Kong and the Pearl River Delta in China was very educational.
- I represented OFSHEEA in Melbourne at the Council meeting. A resolution of “Global Wellbeing” was accepted.
Congress 2016 will be held in Daejeon, Korea. An invitation for Council 2018 was received from Rio de Janiero, Brazil.
 - We encourage you to participate in this international forum for Home Economics. Membership is \$80, payable to IFHE Canada, c/o Shirley Jones, 5440 Huronview Ave., Lambton Shores, ON N0N 1J7 Visit ifhe.org.

Submitted by Joanne Mackie

Newsletter Report

- Assisted with Conference setup Friday November 4, 2011.
- Attended Conference Saturday November 5, 2011.
- Attended Board meeting Sunday November 6, 2011.
- Prepared November/December newsletter.
- Prepared January/February newsletter.
- Attended meeting at bank for changing signing authority March 9, 2012.
- Prepared March/April newsletter.
- Prepared May/June newsletter.
- Corresponded via email with Jennifer Rennie and Linda McCulloch throughout the year.

Submitted by Jacky Dieleman

**OFSHEEA Board of Directors
2012-2013**

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Past President	2 nd Year Vacancy
Vice President	Vacant
Treasurer	Lorna Lanza
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Metro Toronto	Jenni Marr
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Western	Vacant
Northern	Vacant

Standing Committee Chairs

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Ad Hoc Committee Chairs

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Newsletter	Jacky Dieleman
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**Materials for the Annual General Meeting
Saturday, November 3, 2012
10:00 a.m.
Courtyard Marriott Vaughan
150 Interchange Way, Vaughan ON L4K 5P7**

AGENDA

- | | |
|--|-----------------------------------|
| 1.0 Call to Order and Announcements | <i>Linda McCulloch, President</i> |
| 2.0 Approval of Agenda | <i>Linda McCulloch, President</i> |
| 3.0 Introduction of Current Members of the Board | <i>Linda McCulloch, President</i> |
| 4.0 Minutes of AGM 2011 | <i>Jennifer Hill, Secretary</i> |
| 5.0 Treasurer's Report | <i>Lorna Lanza, Treasurer</i> |
| 6.0 Appointment of Reviewer of Accounts | <i>Lorna Lanza, Treasurer</i> |
| 7.0 Summary of the Annual Reports | <i>Linda McCulloch, President</i> |
| 8.0 Other Business | |
| 9.0 Adjournment | |



**ANNUAL GENERAL MEETING
Ontario Family Studies Home Economics
Educators' Association**

**Saturday, November 5, 2011
Maple High School, Maple, ON**

Minutes

1.0 Call to Order and Announcements made by Laurie Farquharson, Past President

- Business of the Association - see website for copies of the AGM material
- Student Teachers asked to stand and were awarded a round of applause.

2.0 Approval of the Agenda

- Pat Andres moved to have the agenda approved as printed. Leola Becker seconded. Motion carried.

3.0 Introduction of Current Members of the Board made by Laurie Farquharson, Past President.

4.0 Minutes of the AGM 2010 were presented by Lorna Lanza, Treasurer.

- A motion to approve the minutes was made by Lorna Lanza, Treasurer. Motion carried.

5.0 Treasurer's Report was presented by Treasurer, Lorna Lanza.

- Income for the year was \$47,568 and expenses were \$64,885
- Surplus at the beginning of the year was 70,201. The organization ended the year with a deficit of \$17,317.
- A motion to accept the report was made by Lorna Lanza and seconded by Pat Andres.
- Ruth McDonald pointed out that the financial statement suggests a surplus. Line 6 of 25,000 should not be recorded as revenue as it is from the Ministry and only to be used for writing. The statement should really show a deficit.
- Motion carried.

6.0 Appointment of the Reviewer of Accounts was made by Lorna Lanza, Treasurer.

•A motion to retain Jean M. Kokot as Reviewer of Accounts was made Lorna Lanza. Susan Smith seconded. Motion carried.

7.0 Summary of the Annual Reports was made by Linda McCulloch, President

• A motion was made by Linda McCulloch to accept the Annual Report as printed on the website. Jenni Marr seconded. Motion carried.

8.0 Resolutions

The following resolutions were presented and moved by Laurie Farquharson and seconded by

Composition of Regional Directors

WHEREAS, we have struggled financially over the last several years and

WHEREAS, we wish to ensure that as a Board we are being prudent and efficient with our members fees and

WHEREAS, we have found a decreasing number of members in certain areas, therefore, be it

RESOLVED, that the board would like to create One region amalgamating the North-eastern, North-western and Mid-Northern region into the Northern Region, taking the Eight Regional Directors positions down to six. This will mean changing the following sections of the by-laws:

Article VII – Board of Directors – Section 2 – Composition b) Eight Regional Directors to represent the following designated regions of the Province of Ontario: Eastern, Western, North-western, Mid-Northern, Northeaster, Central East, Central West and Metropolitan Toronto changed to *Eastern, Western, Northern, Central East, Central West and Metropolitan Toronto*.

Section 3 – Elections and Appointments – b) In odd years, the Eastern, Western, North-western and Metropolitan Toronto Regional Directors shall be elected. In even years Northwest, Mid-Northern, Central East, Central West Regional Directors shall be elected changed to *In odd years the Eastern, Western, Northern shall be elected. In even years the Central East, Central West and Metropolitan Toronto Regional Directors shall be elected.*

Carried: 85 For 4 Against

Membership Fees

WHEREAS, We have struggled financially over the last several years and

WHEREAS, Our membership base is shrinking and conceivably will not grow in large numbers due to a limited number of teachers in the family studies area and

WHEREAS a shrinking volunteer base means that we need to provide compensation to those that grow our organization through website, promotional and resource material and office administration, therefore, be it

RESOLVED, That the Ontario Family Studies and Home Economics Educators' Association as per Article IX – Finance, Section 2 Fees (b), ask the membership to approve a change *in membership fee from \$75 to \$90 for general members, \$35 to \$40 for student and retired members.*

Carried: 72 For 10 Against

Updating By-laws

WHEREAS, we need to keep our bylaws up to date with proper terms and titles, therefore, be it

RESOLVED, that we change Ontario Family Studies Leadership Council (formally known as OFSCC) to *OFS³HLC* the Ontario Family Studies Social Sciences and Humanities Leadership Council in Article VII – Board of Directors, Section d.

Carried: 1 Against

Board of Directors Term of Office

WHEREAS, our conference is held in November and most of our members come to the November conference, and

WHEREAS, at present we have our turnover of Board members in May with voting in January therefore be it

RESOLVED, that our changeover meeting for the board be the November board meeting which will mean the following changes to the Bylaws:

Article VII – Board of Directors – Section 3 – Elections and Appointment, i) changes for Retiring Directors shall continue in office until May 31 change to *November 30* and,

n) All terms of office for elected and appointed positions shall commence June 1st changed to *all terms of office for elected and appointed positions shall commence December 1st.*

Article XIII – Elections Section 1 – Nominations – c) The membership should be advised of the slate of officers not later than January 15 change to May 31st and the nomination must be mailed to the Nominating Committee Chairperson not later than February 1 changed to *July 31st.*

Section 2 – Voting Procedure b) the ballot and biographical material for each candidate for Officer shall be sent to each member by March 1 change to *October 1.*

c) The ballot and biographical material for each candidate's region by March 1 change to *October 1.*

d) The deadline for the return of ballots shall be established each year, but shall not be later than March 30 change to *November 1*.

Carried

10.0 Other Business

- Laurie Farquharson discussed decreasing membership, financial support and the need for more members to step into the various board positions. We look forward to the launch of the new curriculum and a newly renovated website.

11.0 Officially adjourned at 9:17 am